RICHARD AND MAURINE NEUBERGER CENTER (RMNC) SPEECH AND HEARING REMODEL AND RELOCATION

Solicitation #1753

Appendix 4.06 PSU Bid Form

Bid Deadline: November 12, 2026, at 2:00 PM local time

From: _____
Contractor Name

To: Portland State University, Contracting and Procurement Services.

Base Bid

The Undersigned (*check one of the following and insert information as requested*):

____a. An individual doing business under an assumed name registered under the laws of the State of _____; or

____b. A partnership registered under the laws of the State of _____; or

____c. A corporation organized under the laws of the State of _____; or

____d. A limited liability corporation/company organized under the laws of the State of _____;

____e. An Oregon Emerging Small Business certified by Certification Office for Business Inclusion and Diversity (COBID): if checked, enter COBID Certification ID _____;

hereby proposes to furnish all material and labor and perform all Work hereinafter indicated for the above project in strict accordance with the Contract Documents for the Base Bids as follows:

TOTAL BASE BID ..... Dollars $_____

The proposer with the lowest base bid will receive full points, higher cost proposers will receive proportionally lower points according to the formula:

[1 - (proposer's bid - low proposer's bid)/proposer's bid] X 60

TOTAL ALTERNATE 1 (Deduct) - Replace normal power panel MCB-N2P3B3 and associated transformer MCBNT3B3 in room 305.

Labor $_____ Materials $_____ **Total $_____**

TOTAL ALTERNATE 2 (Deduct) - Replace the emergency power panel MCB-E4P4B3 in room 404A.

Labor $_____ Materials $_____ **Total $_____**

TOTAL ALTERNATE 3 (Deduct) - Replace normal power panel MCB-N4P4B2 in room 404A.

Labor $_____ Materials $_____ **Total $_____**

TOTAL ALTERNATE 4 (Deduct) - Abandon in place shaft refrigerant piping. Demolish all refrigerant piping up to the shaft, cap and label "Abandoned in Place" where it enters and leaves the shaft.

Labor $_____ Materials $_____ **Total $_____**

TOTAL ALTERNATE 5 (Deduct) - Exclude the wood flooring at the Academic Entry replace with carpet (CPTT1) in hallway at 135sf and resilient plank flooring (RFT1) in the kitchen area at 465sf.

Labor $_____ Materials $_____ **Total $_____**

- Alternates will be evaluated on initial cost total on the PSU Bid Form (Appendix 4.06). All alternates need to be broken out to show labor and materials that total the alternate cost.
- Lifecycle, compliance, and schedule impact will be reviewed for acceptability.
- The proposer with the highest saving on each alternate will receive full points, lower savings cost proposers will receive proportionally lower points according to the formula:

Points Awarded = (Proposer's Alternate Savings/Benchmark) X 3

Example Only: *Parameters:* ***3 Points Available***, ***Highest Saving as the Benchmark = $100,000***

- **Proposer A ($100,000 saving as the Benchmark): 3.00 points = ($100,000/$100,000) X 3**
- **Proposer B ($80,000 saving): 2.40 points = ($80,000/$100,000) X 3**
- **Proposer C ($50,000 saving): 1.50 points = ($50,000/$100,000) x 3**

Certifications, Bound Agreements, and Signatures

Undersigned agrees to be bound by each of the following documents:

- Advertisement for Bids or Notice of Public Improvement Contract Opportunity
- Invitation to Bid Documents – Including all the Appendices referenced in Section 2
- Prevailing Wage Rates
- Payroll and Certified Statement Form
- Any ADDENDA numbered ____ through____, inclusive *(fill in blanks).*

The Substantial Completion date shall be **August 13, 2027** and the Final Completion date shall be **August 27, 2027.**
The Undersigned certifies that: (1) This bid has been arrived at independently and is being submitted without collusion with and without any agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the invitation to bid designed to limit independent bidding or competition; and (2) The contents of the bid have not been communicated by the Undersigned or its employees or agents to any person not an employee or agent of the Undersigned and will not be communicated to such person prior to the official opening of the bid.
The Undersigned agrees, if awarded a contract, to comply with the provisions of ORS 279C.800 through 279C.870 pertaining to the payment of the prevailing rates of wage.

As a condition to submitting a bid, a Contractor must be registered with the Oregon Construction Contractors Board (CCB) and disclose the registration number. Contractor's CCB registration number is _____. Failure to register and disclose the number will render the bid unresponsive and it will be rejected, unless contrary to federal law.

The successful bidder hereby certifies that all subcontractors who will perform construction work as described in ORS 701.005(2) were registered with the Construction Contractors Board in accordance with ORS 701.035 to 701.055 at the time the subcontractor(s) made a bid to work under the Contract.

The successful bidder hereby certifies that, in compliance with the Worker's Compensation Law of the State of Oregon, its Worker's Compensation Insurance provider is _____, Policy No._____, and that Contractor shall submit Certificates of Insurance as required.

Contractor's Project Manager for this project is: _____,

Office Phone: _____ Cell Phone: _____

Email Address: _____

The Undersigned certifies that it has not discriminated against minority, women, or emerging small businesses in obtaining any subcontracts for this project.

By signature below, Contractor agrees to be bound by this bid.

Name of Firm: _____

Address: _____

Office Phone: _____ Cell Phone: _____

Email Address: _____

Signature: 1) _____
Sole Individual

or 2) _____
Partner

or 3) _____
Authorized Officer of Corporation

_____
Attested by Secretary of Corporation

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Appendix 4.06 PSU Bid Security Form

We, _____, as "Principal,"
Name of Principal

and _____, an _____ Corporation,
Name of Surety

authorized to transact Surety business in Oregon, as "Surety," hereby jointly and severally bind ourselves, our respective heirs, executors, administrators, successors and assigns to pay unto Portland State University ("Obligee") the sum of ($_____) _____ dollars.

WHEREAS, the condition of the obligation of this bond is that Principal has submitted its proposal or bid to an agency of the Obligee in response to Obligee's procurement document **ITB #1753** for the project identified as **Richard and Maurine Neuberger Center (RMNC) Speech and Hearing Remodel and Relocation** which proposal or bid is made a part of this bond by reference, and Principal is required to furnish bid security in an amount equal to ten (10%) percent of the total amount of the bid pursuant to the procurement document.

NOW, THEREFORE, if the proposal or bid submitted by Principal is accepted, and if a contract pursuant to the proposal or bid is awarded to Principal, and if Principal enters into and executes such contract within the time specified in the Instructions to Bidders and executes and delivers to Obligee its good and sufficient Performance Bond and Payment Bond required by Obligee within the time fixed by Obligee, then this obligation shall be void; otherwise, it shall remain in full force and effect.

IN WITNESS WHEREOF, we have caused this instrument to be executed and sealed by our duly authorized legal representatives this _____day of _____, 2026.

PRINCIPAL:	_____	SURITY:	_____
BY:		BY ATTORNEY-IN-FACT:	
Signature:	_____	Name:	_____
Official Capacity:	_____	Signature:	_____
ATTESTED BY CORPORATION SECRETARY:		Address:	_____
Signature:	_____	City, State, Zip:	_____
		Email:	_____